

NOTICE TO THE PUBLIC

Notice is hereby given that a special meeting of the BROWN COUNTY COMMISSIONERS COURT will convene on the 24th day of July, 2017, at 9:00 A. M. in the Brown County Commissioners Courtroom:

E Ray West III

E. RAY WEST, III
BROWN COUNTY JUDGE

AGENDA

- A. Opening Prayer
- B. Reading and Approval of Minutes
- C. Recognition of Visitors
- D. Matter of New Business to be presented to the Court for its consideration and action as appropriate. Items may not be taken in the order that they are listed.
 - 1. **Joel Kelton, Pct 2** – Consideration and possible approval of action regarding burn ban;
 - 2. **Painter & Johnson** – Consideration and possible approval regarding Brown County insurance renewal;
 - 3. **Larry Traweek, Pct 4** – Application to install private line, CR 608;
 - 4. **Gary Worley, Pct 1** – Consideration and possible approval for Grider Enterprises to stripe parking lot and install parking blocks at Brown County Elections/Treasurer building;
 - 5. **Gary Worley, Pct 1** – Discussion and possible approval of UWEX 18 (3/1/18 – 6/1/18) Unconventional Warfare Exercise;
 - 6. **Sheriff's Office** – Employee changes;
 - 7. **Vance Hill, Sheriff** – Consideration and possible approval for authorization to enter into a contract with Southwest Architects Inc. for improvements to the jail;
 - 8. **Vance Hill, Sheriff** - Discussion and possible approval to hire a part time maintenance person for the LEC;
 - 9. **Vance Hill, Sheriff** - Discussion and possible approval to amend part time for commissary clerk;
 - 10. **Nita Richardson, Indigent Defense Coordinator** – Consideration and possible approval of replacement employee;
 - 11. **T'Anna McClure, Commissioners Court Administrator** – Consideration and possible approval of replacement employee;
 - 12. **Gary Worley, Pct 1** – Consideration and possible approval of replacement employee;
- E. Reports
- F. Consideration and Approval of bills
- G. Approval of Treasurer's/Auditor's Report
- H. Adjournment or recess



**STATE OF TEXAS
COUNTY OF BROWN**

The Brown County Commissioners Court convened in a Special Session on July 24, 2017 at 9:00 A.M. in the Commissioner's Courtroom, Brown County Courthouse, 200 South Broadway Brownwood, Texas. Judge Pro-Tem Kelton called the meeting to order. Members of the Court present were:

GARY WORLEY	COMMISSIONER, PRECINCT NO. 1
JOEL KELTON	COMMISSIONER, PRECINCT NO. 2
WAYNE SHAW	COMMISSIONER, PRECINCT NO. 3
LARRY TRAWEEK	COMMISSIONER, PRECINCT NO. 4

Also present:

SHARON FERGUSON	COUNTY CLERK
JENNIFER ROBISON	COUNTY AUDITOR
T'ANNA MCCLURE	ADMINISTRATIVE ASSISTANT

- A. Opening prayer. Rick Phelps led the Court in the invocation.**
- B. Reading and approval of minutes. Commissioner Traweek moved that the minutes of the July 17, 2017 meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Worley seconded the motion and the Court voted 4-0 to approve.**
- C. Recognition of visitors.**
- D. Matter of new business to be presented to the Court for its consideration and action as appropriate. Items may not be taken in the order that they are listed.**

Item #1: Joel Kelton, Pct 2-Consideration and possible approval of action regarding burn ban. After discussion, of the conditions in the County, that are conducive to fires, Commissioner Traweek moved that the Court find that circumstances, present in all or part of the unincorporated area of the county, create a public safety hazard that would be exacerbated by outdoor burning and that the Court approve an Order Prohibiting Outdoor Burning. Commissioner Worley seconded the motion and the Court voted 4-0 to approve. (Exhibit #1)

Item #2: Painter & Johnson-Consideration and possible approval regarding Brown County insurance renewal. After discussion, with Maricia Dowden, representing Painter & Johnson Financial, Commissioner Worley moved that the Court approve the Texas Association of Counties Health and Employee Benefits Pool 2017/2018 Alternate Plan Proposal Option 1 700-G, RX-5B-G. The plan will run the fiscal year instead of the calendar year. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve. (Exhibit #2)

Item #3: Larry Traweek, Pct 4-Application to install private line, CR 608. Commissioner Traweek moved that the Court approve an application, made by Brookesmith SUD, to install a buried water line within the right-of-way of County Road #608, in Precinct #4; subject to Brown County specifications for boring a road. Commissioner Worley seconded the motion and the Court voted 4-0 to approve. (Exhibit #3)

Item #4: Gary Worley, Pct 1-Consideration and possible approval for Grider Enterprises to stripe parking lot and install parking blocks at Brown County Elections/Treasurer building. Commissioner Worley moved that the Court approve the quote, from Grider Enterprises, for \$1,500.00, to stripe the new parking lot and install parking blocks at the Brown County Elections/Treasurer building. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve. (Exhibit #4)

Item #5: Gary Worley, Pct 1-Discussion and possible approval of UWEX 18 (3/2/18 - 6/1/18) Unconventional Warfare Exercise. Commissioner Worley moved that the Court approve the sending of an invitation letter, to the United States Army Special Operations Command, inviting them to conduct military training, Unconventional Warfare Exercise 18, within our jurisdiction, from March 1st to June 1st, 2018. Commissioner Traweck seconded the motion and the Court voted 4-0 to approve. (Exhibit #5)

Item #6: Sheriff's Office-Employee changes. Commissioner Worley moved that the Court authorize the following personnel changes at the Sheriff's Department:

Susan Isom/Jail Visitation PT/employed/ and to be paid \$10.58 per hour not to exceed 20 hrs per week effective 07-11-2017

David Manalof/Jail Visitation PT/discontinued effective 05-04-2017

Commissioner Shaw seconded the motion and the Court voted 4-0 to approve. (Exhibit #6)

Item #7: Vance Hill, Sheriff-Consideration and possible approval for authorization to enter into a contract with Southwest Architects Inc. for improvements to the jail. Commissioner Worley moved that the Court authorize Sheriff Vance Hill to enter into a contract, at no cost to the County, with Southwest Architects Inc. The contract is so that Southwest Architects Inc. can protect their work of providing documentation and numbers, on the cost of jail upgrades, that are being requested by Sheriff Hill. Commissioner Worley added that no work is to be commenced without further approval. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve.

Item #8: Vance Hill, Sheriff-Discussion and possible approval to hire a part time maintenance person for the LEC. After discussion, with Sheriff Vance Hill, Commissioner Worley moved that the Court authorize the Sheriff's Department to hire a temporary/part-time maintenance person, for the Law Enforcement Center. The employee will be paid \$11.50 per hour, not to exceed 29 hours per week, and the salary will be paid from the Sheriff Department's salary budget, through September, 2017. Commissioner Traweck seconded the motion and the Court voted 4-0 to approve.

Item #9: Vance Hill, Sheriff-Discussion and possible approval to amend part time for commissary clerk. Commissioner Shaw moved that the Court amend the hourly wage, for part-time Jail Commissary Clerk Angela Williams. Commissioner Traweck seconded the motion and the Court voted 4-0 to approve. (Exhibit #7)

Item #10: Nita Richardson, Indigent Defense Coordinator- Consideration and possible approval of replacement employee. Commissioner Worley moved that the following personnel changes be authorized in the Indigent Defense/Pretrial Services Office:

**Jocelyn Boland/Assistant/employed
effective 07-17-2017**

**Jordon Boyd/Assistant/discontinued
effective 06-23-2017 (Exhibit #8)**

Commissioner Shaw seconded the motion and the Court voted 4-0 to approve.

Item #11: T'Anna McClure, Commissioners Court Administrator- Consideration and possible approval of replacement employee. Commissioner Worley moved that the Court authorize the following personnel changes in the County Commissioner's Administrative Assistant's Office:

**Nicola "Nicky" Nichols/IHC Assistant/employed
effective 08-01-2017**

**Teresa Bergren/IHC Assistant/discontinued
effective 05-31-2017 (Exhibit #9)**

Commissioner Traweek seconded the motion and the Court voted 4-0 to approve.

Item #12: Gary Worley, Pct 1-Consideration and possible approval of replacement employee. Commissioner Worley moved that the Court authorize the following personnel changes in Precinct #1:

Jason Traweek/Road Hand/employed

effective 08-01-2017

Wade Lee/Road Hand/discontinued

effective 07-20-2017 (Exhibit #10)

Commissioner Shaw seconded the motion and the Court voted 3-0 to approve. Commissioner Traweek abstained.

E. Reports. The July 24, 2017 Combined Statement of Cash Position was presented by County Treasurer Ann Krpoun, for filing. (Exhibit #11)

The Texas Commission On Jail Standards Jail Population Report was presented by the Sheriff's Department, for filing. (Exhibit #12)

Commissioner Kelton reported that a letter had been received, from the City of Brownwood, concerning mowing at G4S.

Sheriff Hill reported that the Sheriff Department has received a COG Grant, for \$41,255.00, and new portable radios have been purchased for the deputies.

F. Consideration and approval of bills. Commissioner Worley moved that the claims, as presented by County Auditor Jennifer Robison, be paid. Commissioner Traweek seconded the motion and the Court voted 4-0 approve. (Exhibit #13)

G. Recess. Commissioner Traweek moved that the Court recess until July 27, 2017 at 1:30 P.M. in the Commissioners Courtroom, for Budget Hearings. Commissioner Worley seconded the motion and the Court voted 4-0 to approve.

Approved by the **BROWN COUNTY COMMISSIONERS COURT**
on the 7th day of August, 2017.

COUNTY JUDGE

Gay Wally

COMMISSIONER, PRECINCT NO. 1

Paul Miller

COMMISSIONER, PRECINCT NO. 2

Leslie

COMMISSIONER, PRECINCT NO. 3

Larry Lawler

COMMISSIONER, PRECINCT NO. 4



I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for **July 24, 2017**.

Sharon Ferguson

SHARON FERGUSON, County Clerk
Clerk of Commissioner's Court, Brown County, Texas

